

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Organizational/Regular Meeting of January 9, 2018**

The Regular Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 9, 2018, at 6:15 p.m. and the Organizational Meeting was held at 7:00 p.m., in Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, OH 45243 in accordance with notices sent to each member. The meeting was called to order by Dr. Hooker at 6:18 p.m. and roll call showed the following members present:

Mrs. Aichholz
Mrs. Johnston

Mr. Fiore
Mrs. Lewis

Dr. Hooker

Dr. Hooker was appointed to serve as Temporary Chairperson.

Also present were Mark Miles, Melissa Stewart, Mark Ault, Bill Deters and Mick Davis.

ADOPTION OF REGULAR BUSINESS MEETING AGENDA (011801) Mr. Fiore moved, seconded by Mrs. Johnston, to adopt the agenda and the addendum of the regular business meeting of the Indian Hill Board of Education. All members present voted aye. Motion carried.

EXECUTIVE SESSION (011802) Mrs. Lewis moved, seconded by Mrs. Aichholz, to move into Executive Session at 6:19 p.m. to discuss O.R.C. 121.22(G)(3) – Conference with an attorney concerning disputes involving the public body that are the subject of pending or imminent court action. - Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

Also present in Executive Session were Dr. Ault, Dr. Miles, Dr. Stewart, Mr. Deters and Mr. Davis.

The Board reconvened its regular meeting at 7:04 p.m. with all members present.

RECESS (011803) Mrs. Lewis moved, seconded by Mrs. Johnston to recess the Regular Meeting of the Indian Hill Board of Education until completion of the Organization Meeting. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

Mrs. Aichholz called the Organizational Meeting to order at 7:05 p.m. with all members present:

Also present were Dr. Miles, Mr. Davis, Dr. Ault, Dr. Stewart, Karen Bare, Jim Nichols, Jen Ulland, Whitney Buell, Mark Richardson, Andrea Brady, Ken Stegman, Jeff Damadeo, Anne Kuhn, Tom Millard, Trista Emmons, Lori Klinedinst, Tom Butt, Mary Siegel, and others.

PLEDGE OF ALLEGIANCE - Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF ORGANIZATIONAL BUSINESS MEETING AGENDA (011804) Mrs. Lewis moved, seconded by Mrs. Johnston, to adopt the agenda of the organizational business meeting of the Indian Hill Board of Education. All members present voted aye. Motion carried.

ELECTION OF OFFICERS - PRESIDENT - Mrs. Johnston nominated Mrs. Aichholz to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2018. Upon receiving no further nominations, Dr. Hooker closed nominations for President of the Indian Hill Exempted Village School District Board of Education. All members answered in the affirmative for Mrs. Aichholz to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2018.

ELECTION OF OFFICERS - VICE-PRESIDENT - Dr. Hooker nominated Mrs. Lewis to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2017. Upon receiving no further nominations, Mrs. Aichholz closed nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education. All members answered in the affirmative for Mrs. Lewis to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2018.

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RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT, SUPERINTENDENT AND TREASURER (011805)

Dr. Hooker moved, seconded by Mr. Fiore, to instruct the Treasurer to secure a faithful performance bond for the Board President, Superintendent and Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2018 (011806) Dr. Hooker moved, seconded by Mr. Fiore, to establish the following dates for Board of Education meetings during 2018 to be held at 6:30 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: The Board may establish a time prior to the 7:00 pm public session to hold committee meetings and/or executive sessions. The public will be notified of the starting time of any such session upon release of the agenda.

February 20, 2018	September 18, 2018
March 20, 2018	October 9, 2018
April 24, 2018	November 6, 2018
May 15, 2018	December 11, 2018
June 19, 2018	January 8, 2018 (Organizational & Regular)
August 7, 2018	

Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

FY2019 TAX BUDGET: Public Commentary

Mr. Davis, District Treasurer, introduced the District's Tax Budget for fiscal year 2019 beginning July 1, 2018 and described it as reflecting the District's financial need for the Hamilton County Budget Commission to levy all of the millage which the Indian Hill School District is entitled to collect. The fiscal year 2019 Tax Budget includes approximately \$38.7 million in operating expenses, and \$3.6 million for debt repayment. The Tax Budget must be adopted by January 15 and filed with the Hamilton County Auditor by January 20. Mrs. Aichholz opened the floor for public commentary. There were no comments made from the audience.

ADOPTION OF FY2019 TAX BUDGET (011807) Dr. Hooker moved, seconded by Mr. Fiore, to adopt the FY2019 Tax Budget, as presented. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (011808) Dr. Hooker moved, seconded by Mr. Fiore, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2018. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (011809) Dr. Hooker moved, seconded by Mr. Fiore, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar year 2018. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

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RESOLUTION TO ESTABLISH BOARD SERVICE FUND (011810) Dr. Hooker moved, seconded by Mr. Fiore, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (011811) Dr. Hooker moved, seconded by Mr. Fiore, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

2018 BOARD COMMITTEE APPOINTMENTS – Mrs. Aichholz made the following committee appointments for calendar year 2018:

Instruction and Technology	Eddie Hooker*, Elizabeth Johnston
Operations	Elizabeth Johnston*, Nancy Aichholz
Professional Relations/Personnel	Kim Lewis*, Nancy Aichholz
Finance/Audit	Eddie Hooker*, Lyle Fiore
Legislative Liaison	Kim Lewis
Indian Hill Public Schools Foundation Liaison	Lyle Fiore

* Denotes Committee Chairperson

ADJOURNMENT (011812) Mr. Fiore moved, seconded by Mrs. Johnston, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 7:09 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

Mrs. Aichholz resumed the Regular meeting by a call to order at 7:09 p.m.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles indicated that January is School Board Recognition Month. As members of the Board of Education, you serve children and represent our community. Your dedication and guidance allow students to experience wonderful educational services in academics, arts, and athletics. Thank you for making a difference in the lives of our students, our staff, and our community. Mrs. Emmons, our orchestra instructor, has arranged a group of musicians to perform a musical number in the Board’s honor.

SECOND READING – 2018-19 CAPITAL PLAN – Dr. Miles presented the 2018-19 Capital Plan for second reading. The Capital Planning process is begun in August for the following summer with building inspections which not only assess our preparedness for the start of a new school year, but identifies capital needs for inclusion in the Capital Planning Process. An additional \$8,000.00 per year was added to the plan to cover the transition of an additional two classrooms at the Primary School. Total capital plan expenditures for 2018-2019 remain approximately \$1.9 million and address needs from each of our buildings, maintenance, technology, athletics, auditorium, commons areas, and transportation.

APPROVAL OF 2018-19 CAPITAL PLAN (011813) Mr. Fiore moved, seconded by Mrs. Lewis, to approve the 2018-2019 Capital Plan, as presented. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

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PERSONNEL ACTIONS (011814) Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

Approval of Supplemental/Personal Service Contracts (2017-2018)

Amanda Sopko, Student Teacher Placement, Fall 2017, Xavier University, \$250.00
Barbara Mustard, Curriculum Development, \$25/hour, 3 hours

Tuition Reimbursement

Michael Hayes, Qualitative Research, University of Dayton, \$1,650.00.
Whitney Buell, Superintendent Seminar, Xavier University, \$1,650.00.
Sandra Gemmel, Literacy Instructional Practice, University of Cincinnati, \$1,974.00.
Nick Carpenter, Supervision of Instruction Staff Personnel, Xavier University, \$1,650.00

Approval of Substitutes (2017-2018)

Karin Herold, Middle School Health Aide, \$21/hour

Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

APPROVAL OF MINUTES (011815) Dr. Hooker moved, seconded by Mrs. Lewis, to approve the minutes of the November 7, 2017 meeting as presented. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

APPROVAL OF MINUTES (011816) Dr. Hooker moved, seconded by Mrs. Lewis, to approve the minutes of the December 12, 2017 meeting as presented. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

APPROVAL OF FINANCIAL REPORTS (011817) Dr. Hooker moved, seconded by Mrs. Lewis, to approve the financial reports as presented for the month ended December 31, 2017. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

APPROVAL OF OSBA MEMBERSHIP FOR YEAR 2018 (011818) Dr. Hooker moved, seconded by Mrs. Lewis, to join the Ohio School Boards Association for the year 2018, including member subscriptions to the *Briefcase* and *School Management News*, at an estimated cost of \$9,721. Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

APPROVAL OF NEW CONTRACT (011819) Dr. Hooker moved, seconded by Mrs. Lewis, to approve the following contract:

Omega Leadership Group, LLC, Project Team Training, \$4,800.00, Project Management Consulting, \$450/hr as needed.

Roll call vote was as follows:

Mrs. Aichholz, aye	Mr. Fiore, aye	Dr. Hooker, aye
Mrs. Johnston, aye	Mrs. Lewis, aye	

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ACCEPTANCE OF DONATIONS (011820) – Dr. Hooker moved, seconded by Mrs. Lewis, to accept the following donations:

Diane Sistrunk, to Primary, Classroom Support, \$500.00

Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye

OTHER BUSINESS BY BOARD/ADMINISTRATION

Mrs. Aichholz thanked Dr. Hooker for his work as the 2017 Board President.

PUBLIC COMMENTARY – There was no public commentary.

ADJOURNMENT (011821) Mr. Fiore moved, seconded by Mrs. Johnston, to adjourn the Regular Meeting of the Indian Hill Board of Education at 7:27 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye
Mrs. Johnston, aye

Mr. Fiore, aye
Mrs. Lewis, aye

Dr. Hooker, aye



Board President



Treasurer